Cooperative Cataloging Pilot Project

GIL Users Group Meeting
May 12, 2021

Julie Darken
Assistant Head, Cataloging Department and Head of Monographs Cataloging
University of Georgia

Simon Hunt
Assistant Department Manager, ILS Manager
University of Georgia

David Edens
Director of ABAC Libraries
Abraham Baldwin Agricultural College

Guiding Principles for Collaboration in a New Library Management System

Approved, RACL online meeting, June 23, 2015.

- The power of collaboration
- Reduce the duplication of work across the system and enable staff to work more efficiently
- Rethink workflows to gain efficiencies
- Look beyond the individual library for efficiencies (Take full advantage of shared systems)

Source: https://gil.usg.edu/alma/implementation_information/racl-guiding-principles

With our shared Alma environment, one or more USG institutions with full-time cataloging staff can take on the cataloging duties for institutions without dedicated catalogers.

Takes advantage of the established practices of a large and stable cataloging department (25 FT at UGA).
- Daily original cataloging
- LC PCC training
- RDA updates
- Monthly Alma updates

Staff at smaller institutions can focus on other library tasks and local services.
- Reference and instruction
- Collection development
- Library director
- Circulation
- Other duties as assigned

Current and future participants

Cataloging workflow overview

Blue: home institution
Green: central cataloging

Acquisitions

Order
-Generate temp bib record/link order with existing NZ record

Receive
-Barcode item, security strip, property stamp
-Add work order

Courier

Cataloging

Pre-cataloging
-Change work order process
-Put on staging shelf

Cataloging
-Perform copy, complex or original cataloging
-Resolve maintenance issues as needed
-Create call number

Post-cataloging
-Change work order process
-Package for courier

Courier

Finalizing

Prep for shelf
-Change work order process
-Apply spine label

Shelving
-Scan items to remove processes
-Place on shelf

Create a brief bib record

Create Inventory

Add Local Electronic Collection

Add Local Portfolio

⭐ Add Physical Item

Choose Holdings Type

Choose Holdings Type * ○ Existing

● New

Citation Type Book ▾

Cancel Choose

Placement of new record

Placement of new record ○ Network ● Institution

Resource Information

Title * The horse who walked through time

Author

Course Restricted ☐

Suppress from Discovery ☑

Item Information

Location * Bainbridge Library: Book Collection (books) ▾

Material Type Book ▾

Public note

Barcode 30222000931059

Item policy GENERAL

Save

Send it through the courier

Scan In Items

| | Clear List | Manage In Process Items | Exit |

Scan in Items | Change Item Information

Automatically print slip ○ Yes ● No

Set Status To: **01 Outbound Courier** ▼

Done ○ Yes ● No

Scan item barcode * | 30222000931059 | ≔ | OK | **Create Item**

Scan request ID | | OK

1 - 1 of 1

	Title	Destination	Barcode	Request/Process Type	Requester	Requester ID	Place in Queue	Checked In	
1	The horse who walked through time	Manage Locally	30222000931059	Acquisition technical services	-	-	1		...

		Barcode	Library	Location	Call Number	Description	Temporary Location	Status	Process type	Receiving date	
1	☐	30222000931059	Bainbridge Library	Book Collection	-	-	No	Item not in place	Acquisition technical services (01SendUGA)	-	...

Courier slip

1-ATH---GUA

Main Library

GIL Express

University of Georgia

Main Library

320 S. Jackson Street

Athens GA 30602

USGCAT – Simon Hunt

Use process types to track progress

Process type	Process type	Process type
Acquisition technical services (01SendUGA)	Acquisition technical services (02CatUGA)	Acquisition technical services (03ReturnABAC)
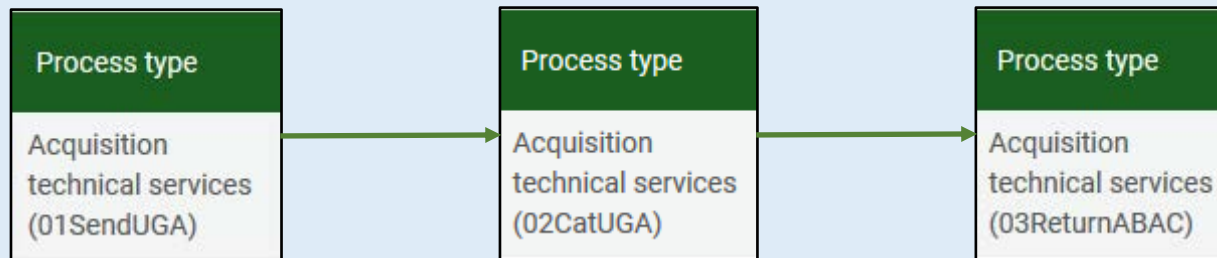
Cataloging items from Co-Op Institutions

What we do:

- Add **OCLC holdings**

- Update and create **bibliographic records** in OCLC

- Update and create **authority records** in OCLC

- Import **bibliographic records** into Alma

- Add **institutional holdings** to existing NZ records

- **Relink** items in Alma as necessary

- **Shelf list** items

Cataloging items from Co-Op Institutions
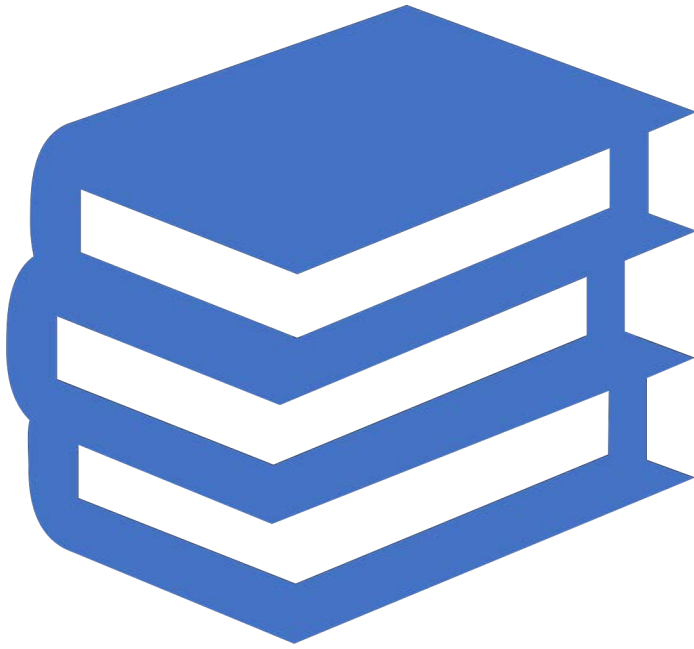
What we do not do:

- Physical **marking** of items (property stamping, spine labeling, etc.)

- **Barcode** items

- **Change locations** in holdings records (when cataloging)

- Catalog **serials** and update **serial holdings**

- Catalog **special collections** materials
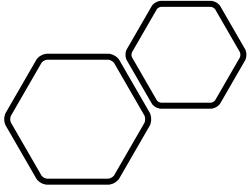
A little background on the statistics

"**Adding a new bibliographic record to the Network Zone**" : a new copy of an OCLC record is imported into the NZ for the first time.

The item has arrived from ABAC attached to a suppressed record in ABAC's Institution Zone:

Then locate a matching record for the item in OCLC.

OCLC 1127934832   No holdings in GTM - 28 other holdings

Books		Rec stat	c	Entered	20190807		Replaced	20200805120723.2

Type	a	ELvl		Srce		Audn		Ctrl		Lang	eng
BLvl	m	Form		Conf	0	Biog		MRec		Ctry	dcu
		Cont	b	GPub		LitF	0	Indx	0		
Desc	i	Ills	a	Fest	0	DtSt	s	Dates	2019	,	

| 010		2019947832
040		DLC ǂb eng ǂe rda ǂc DLC ǂd EEM ǂd OCLCF ǂd YDXIT ǂd YDX ǂd OCLCO ǂd GTM
020		9780309482028 ǂq paperback
020		030948202X ǂq paperback
020		ǂz 9780309482035 ǂq electronic book
042		pcc
043		n-us---
050	0 0	HQ772 ǂb .F67 2019
082	0 4	305.230973 ǂ2 23
049		GTMM
245	0 0	Fostering healthy mental, emotional, and behavioral development in children and youth : ǂb a national agenda / ǂc Committee on Fostering Healthy Mental, Emotional, and Behavioral Development Among Children and Youth, Board on Children, Youth, and Families, Division of Behavioral and Social Sciences and Education.
264	1	Washington, DC : ǂb The National Academies Press ǂc [2019]
300		xvii, 370 pages : ǂb illustrations (some color), ǂc 23 cm.
336		text ǂb txt ǂ2 rdacontent
337		unmediated ǂb n ǂ2 rdamedia
338		volume ǂb nc ǂ2 rdacarrier
490	1	A consensus study report of the National Academies of Sciences, Engineering, Medicine
504		Includes bibliographic references.

Search by OCLC number in the IZ...

...and the NZ.

Return to the suppressed record in the IZ.

Share the edited record with the Network Zone.

Import the OCLC record.

The imported record will overlay the matching NZ record.

Next, perform any local edits.

Check the call number against the shelf list of the partner institution.

Save the call number to the holdings record.

"**Linking to an existing NZ record**" : holdings are added to a record that already exists in the Network Zone.

Again, we start a barcode search for an item from ABAC that is attached to a suppressed record in the IZ.

The next step is to locate a matching record in OCLC.

OCLC Connexion - [Online WorldCat: Thunder in the West]

File　Cataloging　Authorities　Edit　Action　Batch　View　Tools　Window　Help　Merge

Text Strings　▼　User Tools　▼

OCLC　1141039070　　No holdings in GTM - 69 other holdings

Books										
		Rec stat	c	Entered	20200130		Replaced	20200806144012.7		
Type	a	ELvl		Srce		Audn		Ctrl		Lang eng
BLvl	m	Form		Conf	0	Biog	b	MRec		Ctry oku
		Cont	b	GPub		LitF	0	Indx	1	
Desc	i	Ills	a b	Fest	0	DtSt	s	Dates	2020	,

```
010        2019057916
040        DLC ‡b eng ‡e rda ‡c DLC ‡d OCLCO ‡d YDX ‡d OCLCF
020        9780806166254 ‡q hardcover
020        0806166258 ‡q hardcover
042        pcc
043        n-ust-- ‡a n-us-nm
050  0  0  F786.B54 ‡b E88 2020
082  0  0  364.15/52092 ‡a B ‡2 23
090        ‡b
049        GTMM
100  1     Etulain, Richard W., ‡e author.
245  1  0  Thunder in the West : ‡b the life and legends of Billy the Kid / ‡c Richard W. Etulain.
246  3  0  Life and legends of Billy the Kid
264     1  Norman : ‡b University of Oklahoma Press, ‡c [2020]
300        xviii, 428 pages : ‡b illustrations, maps ; ‡c 23 cm.
336        text ‡b txt ‡2 rdacontent
337        unmediated ‡b n ‡2 rdamedia
338        volume ‡b nc ‡2 rdacarrier
490  1     Oklahoma western biographies
```

Delete Holdings-　Export-　Label-　Produce-　Submit-　Replace-　Report Error-　Update Holdings-　Validate-

Make any necessary edits to the OCLC record and update holdings.

OCLC Connexion - [Online WorldCat: Thunder in the West]

File Cataloging Authorities Edit Action Batch View Tools Window Help Merge

Text Strings ▾ User Tools ▾

OCLC   1141039070   Held by GTM - 69 other holdings

490 1   Oklahoma western biographies ‡v 32

504   Includes bibliographical references and index.

505 0   Mysterious Origins: Henry McCarty to William Bonney -- Entering Territorial New Mexico: Setting the Scene -- Negotiating Silver City and Arizona -- Entering Lincoln County: Setting the Scene -- Peopling the Battleground: The Dramatic Personae -- Billy Comes to Lincoln County -- A War Heats Up in New Battles -- The Five-Day Battle -- A New Kind of Journey -- Looking for a Path -- Days of Decline and Death -- Who and What Was Billy the Kid? -- The Rise of a Legendary Billy the Kid, 1880- -- Billys of Another Kind, 1926- -- The Rise of a Bifurcated Billy, 1960- -- Billy from 1995 to the Present -- Pondering the Life and Legends of Billy the Kid.

520   "Biography of the notorious westerner William H. Bonney, better known as Billy the Kid, and evaluates more than a century of interpretations of him by biographers and historians, novelists, and film-makers"-- ‡c Provided by publisher.

600 0 0 Billy, ‡c the Kid.

650   0   Outlaws ‡z Southwest, New ‡x Biography ‡x History and criticism.

600 0 0 Billy, ‡c the Kid ‡x In literature.

650   0   Legends ‡z Southwest, New.

651   0   Southwest, New ‡x In popular culture.

651   0   Southwest, New ‡x History ‡y 1848- ‡x Historiography.

651   0   Lincoln County (N.M.) ‡x History ‡y 19th century ‡x Historiography.

600 0 7   Billy, ‡c the Kid. ‡2 fast ‡0 (OCoLC)fst00035575

650   7   Historiography. ‡2 fast ‡0 (OCoLC)fst00958221

650   7   Legends. ‡2 fast ‡0 (OCoLC)fst00995592

650   7   Literature. ‡2 fast ‡0 (OCoLC)fst00999953

650   7   Outlaws ‡x Biography. ‡2 fast ‡0 (OCoLC)fst01049234

651   7   New Mexico ‡z Lincoln County. ‡2 fast ‡0 (OCoLC)fst01218749

651   7   New Southwest. ‡2 fast ‡0 (OCoLC)fst01244556

648   7   Since 1800 ‡2 fast

655   7   Criticism, interpretation, etc. ‡2 fast ‡0 (OCoLC)fst01411635

655   7   History. ‡2 fast ‡0 (OCoLC)fst01411628

830   0   Oklahoma western biographies ‡v 32.

938   Brodart ‡b BROD ‡n 126957789

And search by OCLC number in the IZ...

...and the NZ.

Link the record in ABAC's Institution Zone to the Network Zone record.

Now we can see both institutions' holdings are represented in the NZ.

Finally, make any local edits, shelf list the item and update the holdings.

Why do we track these actions in particular?

- One of the two actions is somewhat less work. Maybe…

- Keeping track of these actions over time could potentially also tell us some things about how we are using the NZ and how we are using OCLC within the scope of this project.
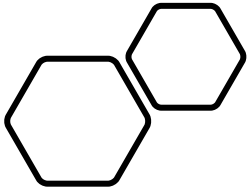
A few other things…

Upgrade OCLC records

OCLC Connexion - [Online WorldCat: NEONATAL FORMULARY]

File Cataloging Authorities Edit Action Batch View Tools Window Help Merge

Text Strings ▾ User Tools ▾

OCLC   1137193719   No holdings in GTM - 4 other holdings

Books

Rec stat	c	Entered	20200122		Repl
Type	a	ELvl	M	Srce	d	Audn		Ctrl	
BLvl	m	Form		Conf	0	Biog		MRec	
		Cont		GPub		LitF	0	Indx	0
Desc		Ills		Fest	0	DtSt	s	Dates	2020

040			YDX ǂb eng ǂc YDX ǂd OCLCQ
020			0198840780
020			9780198840787
090			ǂb
049			GTMM
100	1		AINSWORTH, SEAN.
245	1	0	NEONATAL FORMULARY : ǂb drug use in pregnancy and the first year of life
260			[Place of publication not identified] ǂb OXFORD UNIV Press, ǂc 2020.
336			text ǂb txt ǂ2 rdacontent
337			unmediated ǂb n ǂ2 rdamedia
938			Brodart ǂb BROD ǂn 126508739
938			YBP Library Services ǂb YANK ǂn 16616680
029	1		CHVBK ǂb 593937937
029	1		CHBIS ǂb 011612958

OCLC Connexion - [Online WorldCat: Neonatal formulary]

File Cataloging Authorities Edit Action Batch View Tools Window Help Merge

Text Strings ▾ User Tools ▾

OCLC   1137193719   Held by GTM - 4 other holdings

Books

Rec stat	c	Entered	20200122		Replaced	20210127085420.8
Type	a	ELvl		Srce	d	Audn		Ctrl		Lang	eng
BLvl	m	Form		Conf	0	Biog		MRec		Ctry	enk
		Cont	b	GPub		LitF	0	Indx	1		
Desc	i	Ills	a	Fest	0	DtSt	s	Dates	2020	,	

040			YDX ǂb eng ǂe rda ǂc YDX ǂd OCLCQ ǂd GTM
020			0198840780
020			9780198840787
043			e-uk---
050		4	RG627.6.D79 ǂb N463 2020
049			GTMM
245	0	0	Neonatal formulary : ǂb drug use in pregnancy and the first year of life / ǂc [edited by] Dr. Sean Ainsworth.
250			Eighth edition.
264		1	Oxford : ǂb Oxford University Press, ǂc [2020]
300			xviii, 970 pages : ǂb illustrations ; ǂc 25 cm
336			text ǂb txt ǂ2 rdacontent
337			unmediated ǂb n ǂ2 rdamedia
338			volume ǂ2 rdacarrier
504			Includes bibliographical references and index.
650		0	Newborn infants ǂx Effect of drugs on.
650		0	Obstetrical pharmacology.
650		0	Pharmacopoeias ǂz Great Britain.
700	1		Ainsworth, Sean Brian, ǂd 1964- ǂe editor.

Create NACO authority records

336		text ‡b txt ‡2 rdacontent
336		still image ‡b sti ‡2 rdacontent
337		unmediated ‡b n ‡2 rdamedia
338		volume ‡b nc ‡2 rdacarrier
490	1	Military, war, and society in modern American history
520		"In this compelling evaluation of Cold War popular culture, Pulp Vietnam explores how men's adventure magazines helped shape the attitudes of young, workingclass Americans, the same men who fought and served in the long and bitter war in Vietnam. The "macho pulps" - boasting titles like Man's Conquest, Battle Cry, and Adventure Life - portrayed men courageously defeating their enemies in battle, while women were reduced to sexual objects, either trivialized as erotic trophies or depicted as sexualized villains using their bodies to prey on unsuspecting, innocent men. The result was the crafting and dissemination of a particular version of martial masculinity that helped establish GIs' expectations and perceptions of war in Vietnam"-- ‡c Provided by publisher.
504		Includes bibliographical references and index.
650	0	Masculinity ‡z United States ‡x History ‡y 20th century.
650	0	Men's magazines ‡z United States ‡x History ‡y 20th century.
650	0	Adventure magazines.
650	0	Cold War.
650	7	Adventure magazines. ‡2 fast ‡0 (OCoLC)fst01738079
650	7	Masculinity. ‡2 fast ‡0 (OCoLC)fst01011027
650	7	Men's magazines. ‡2 fast ‡0 (OCoLC)fst01016084
651	7	United States. ‡2 fast ‡0 (OCoLC)fst01204155
647	7	Cold War ‡d (1945-1989) ‡2 fast ‡0 (OCoLC)fst01754978
648	7	1900-1999 ‡2 fast
655	7	History. ‡2 fast ‡0 (OCoLC)fst01411628
776	0 8	‡i Online version: ‡a Daddis, Gregory A., ‡t Pulp Vietnam ‡d Cambridge, UK ; New York : Cambridge University Press, 2020. ‡z 9781108655774 ‡w (DLC) 2020029460
830	0	Military, war, and society in modern American history.
938		Erasmus Boekhandel ‡b ERAA ‡n 0000356709

Create local series

Create original bibliographic records

TEXT Text Strings ▾ 1...10 User Tools ▾

OCLC 1240255560 No holdings in GUA - 2 other holdings

| Books ▾ | | | Rec stat | c | Entered | 20210302 | | Replaced | 20210414143234.0 |

Type	a	ELvl		Srce		Audn	a	Ctrl		Lang	eng
BLvl	m	Form		Conf	0	Biog		MRec		Ctry	enk
		Cont		GPub		LitF	1	Indx	0		
Desc	i	Ills	a	Fest	0	DtSt	t	Dates	2017	,	2015

040			GBM ‡b eng ‡e rda ‡c GBM ‡d OCLCO ‡d OCLCF
020			9781784403942
020			1784403946
050		4	PZ8.3.K5668 ‡b Jus 2017
090			‡b
049			GUAA
100	1		King, Alice ‡c (Children's story writer), ‡e author.
245	1	0	Just you and me / ‡c written by Alice King ; illustrated by Lee Holland.
264		1	Cottage Farm, Sywell : ‡b Igloo Books Ltd., ‡c 2017.
264		4	‡c ©2015
300			1 volume (unpaged) : ‡b chiefly color illustrations ; ‡c 20 cm
336			text ‡b txt ‡2 rdacontent
336			still image ‡b sti ‡2 rdacontent
337			unmediated ‡b n ‡2 rdamedia
338			volume ‡b nc ‡2 rdacarrier
520			Little Bear is bored with his snowy home until Big Bear arrives and gives him a new perspective.
650		0	Polar bear ‡v Juvenile fiction.
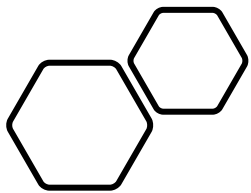
Statistics

2018 totals

Background work on the project began in 2018, but the only items cataloged that year were 5 items from our first partner, Abraham Baldwin Agricultural College, in December. This small batch of test-run items let us try out the system we had envisioned and see how everything worked. In 2019, the project really got off the ground.

2019 totals

Abraham Baldwin Agricultural College: 151 items

Atlanta Metropolitan State College: 142 items

Fort Valley State University: 222 items

515 total items were cataloged in 2019:

170 were linked to an existing NZ record

320 were new bibliographic records added to the NZ

2019 TOTAL ITEMS

Other

Linked

New

2020 totals

Abraham Baldwin Agricultural College: 87 items

Atlanta Metropolitan State College: 193 items

280 total items were cataloged in 2020:

60 were linked to existing NZ records

193 were new bibliographic records added to the NZ

2020 TOTAL ITEMS

Other

Linked

New
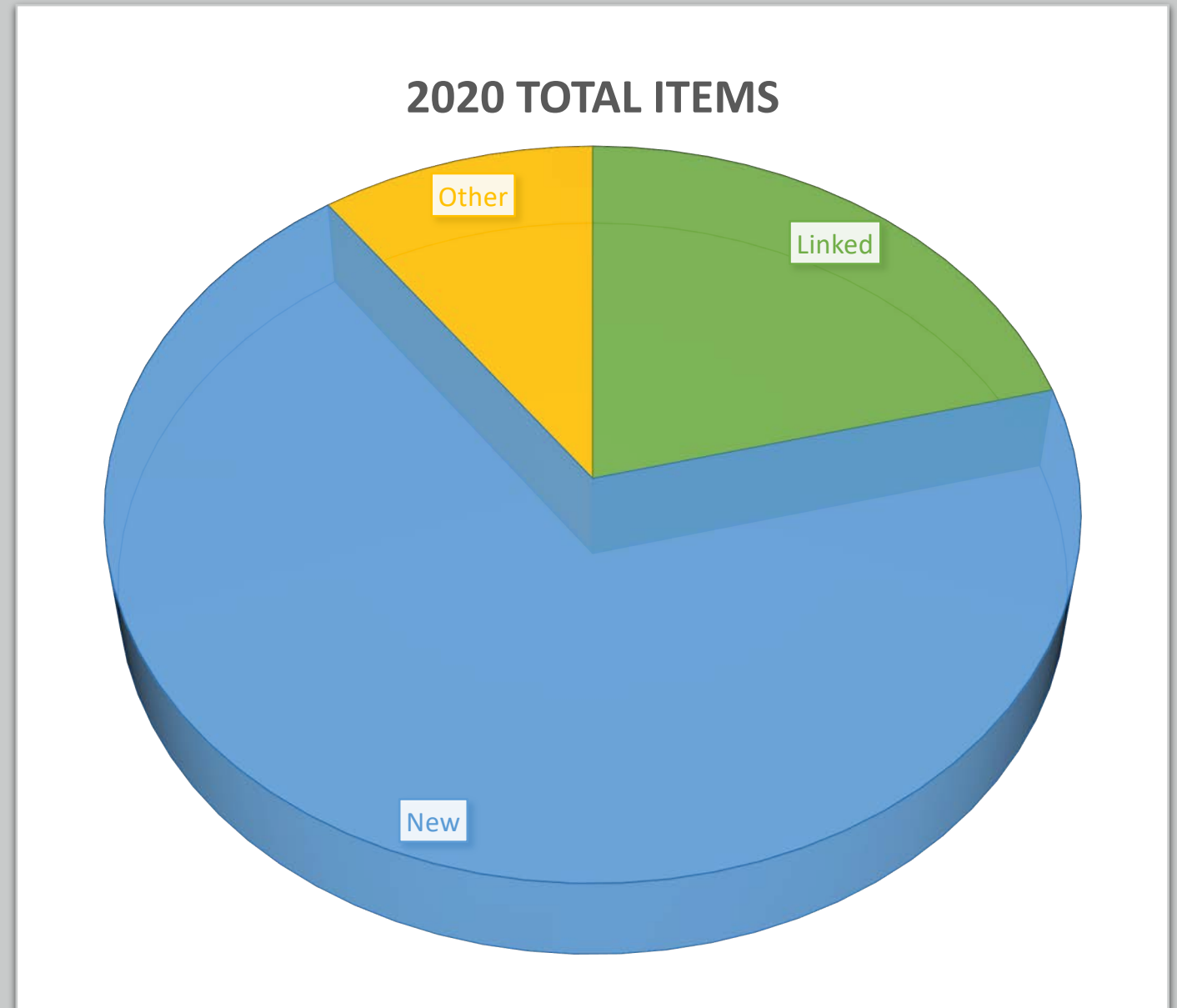
2021 totals (so far...)

Abraham Baldwin Agricultural College: 170 items

Atlanta Metropolitan State College: 92 items

262 total items cataloged (through April) in 2021:

115 were linked to existing NZ records

115 were new bibliographic records added to the NZ

2021 TOTAL ITEMS (THROUGH APRIL)

Other

Linked

New
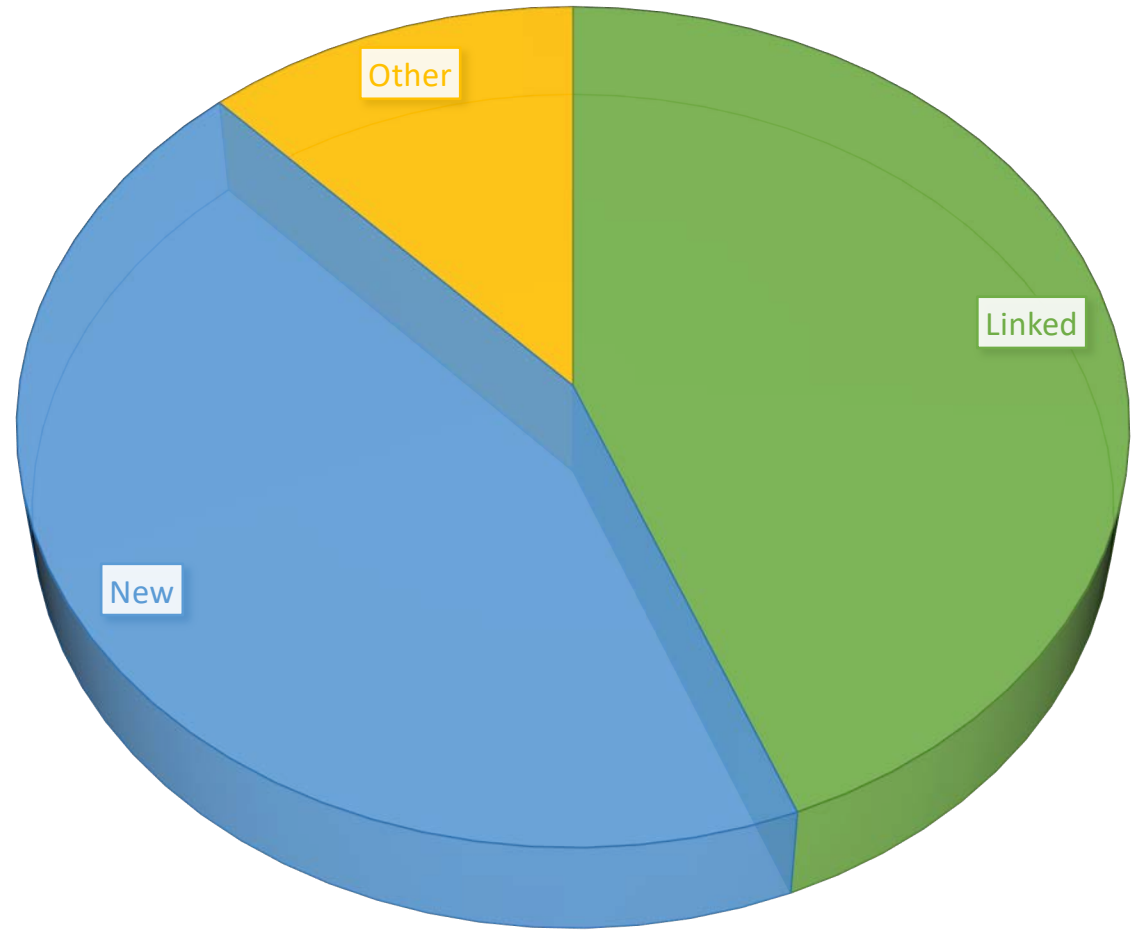
Project totals, December 2018 - April 2021

Abraham Baldwin Agricultural College: 413 items

Atlanta Metropolitan State College: 427 items
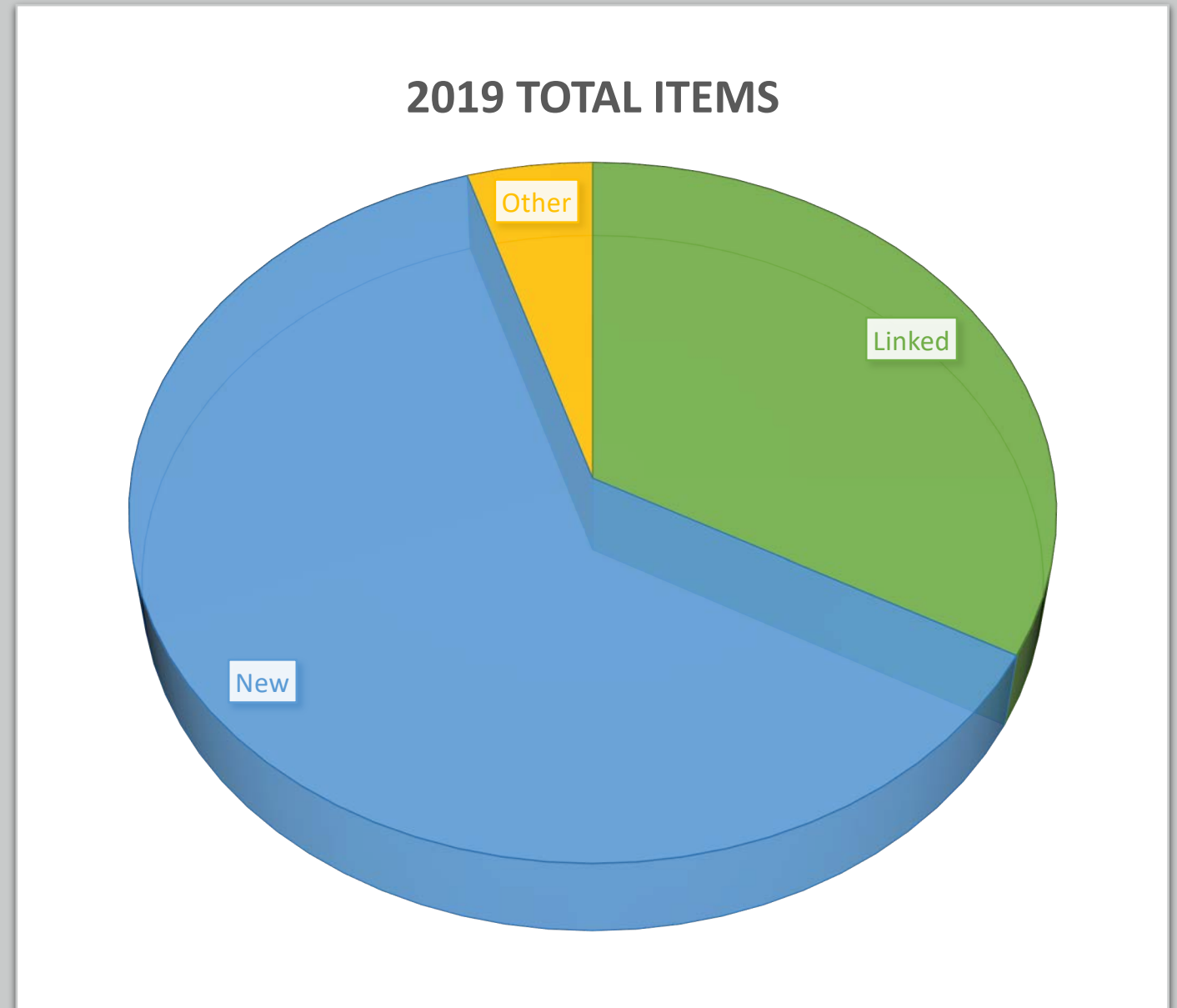
Fort Valley State University: 222 items

1062 total items
cataloged :

345 were linked to
existing NZ records

628 were new
bibliographic records
added to the NZ

COOPERATIVE CATALOGING PROJECT
TOTAL ITEMS

Other
Linked
New
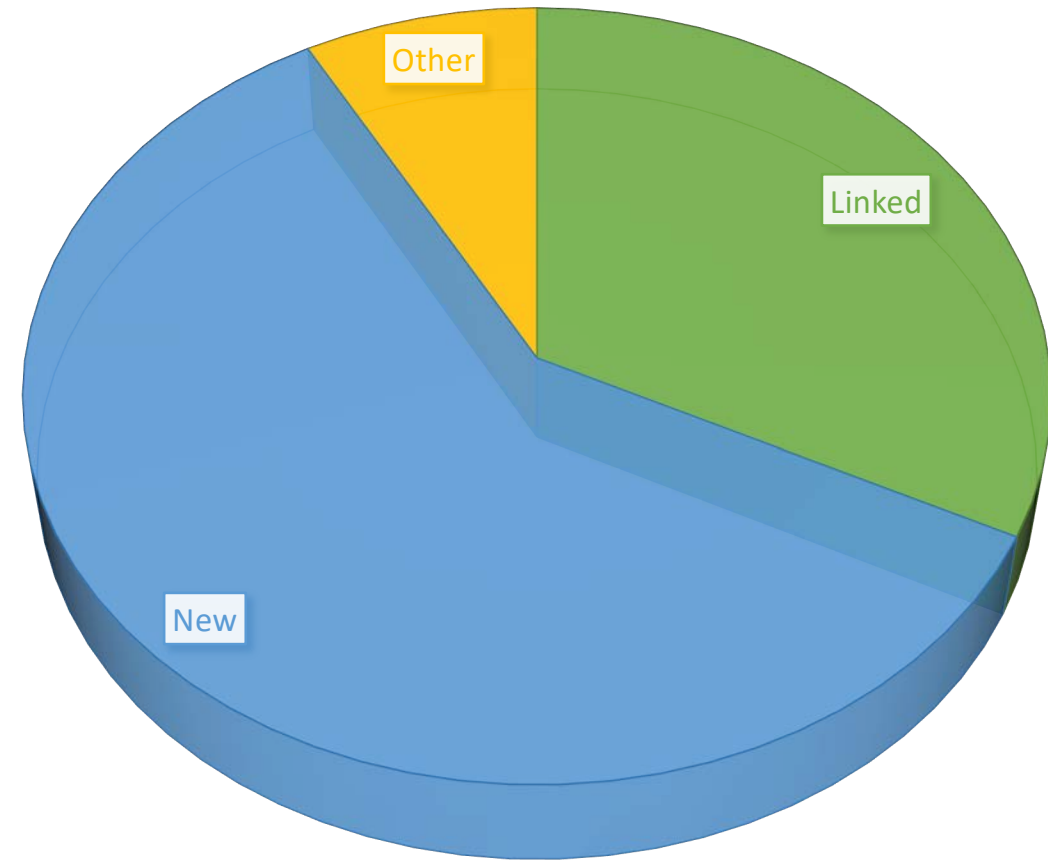
Abraham Baldwin Agricultural College

- State college in Tifton, GA
  - Instructional site in Bainbridge, GA
- ~4,000 students
- ABAC Libraries
  - Baldwin Library- Tifton, 2 librarians, 2 PT assistants
  - Bainbridge Library- Bainbridge, 1 FT assistant, 2 PT assistants

Cataloging Collaboration Project

- ABAC has no dedicated cataloger

- 2018- opportunity to take part in collaboration

- Our process
  - Receive books
  - Check for network zone records
  - Begin collaboration with UGA

Benefits for ABAC

- Better expertise in cataloging
  - ABAC has no dedicated cataloger; current librarian mostly self-taught in cataloging
  - UGA brings professional cataloging
- Better use of time
  - With cataloging taken care of, librarian(s) can focus on other areas of library service
- Improves relationships between colleges
  - Provides opportunities for further collaboration

Withdrawal & Clean-up Project

- In 2020, ABAC withdrew 40,000 items from its collection
  - Due to move into renovated library with smaller stacks
  - Allowed removal of out of date and damaged items
- ABAC librarians had limited experience with handling withdrawn record clean-up with OCLC
- Due to cataloging project, pre-existing relationship with UGA made seeking out assistance even easier