

# Analytics for Acquisitions

**2022 GIL USERS GROUP MEETING**

**May 18, 2022**

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**Ken Smith, Director of Collection & Resource Services  
Valdosta State University**

**Jim Rickerson, Electronic Resources Librarian  
Clayton State University**

**Matt Frizzell, Assessment Librarian  
Georgia Institute of Technology**

**Lamonica Sanford, Assessment Librarian  
Georgia College & State University**

**Chandra Jackson, Electronic & Continuing Resources Librarian  
University of Georgia**

# Introduction

- Lamonica Sanford, Georgia College & State University

# Scope of Presentation

- Introduction/Shared Drive
- Usage Reports
- Inventory Reports
- Cleanup Reports
- Conclusion and Wiki
- Q & A

# Shared Goal

## GIL Acquisitions/Electronic Resources Management Committee & GIL Assessment Committee

Gather examples of tables and graphs for visualizing acquisitions and electronic resources data

Identify canned and custom reports related to electronic resources and acquisitions that may be useful to members of each of the aforementioned committees.

# Locating, Copying, and Pasting /Shared Folders/Community/Reports/Consortia/GALILEO/GUGM22 Acq Reports

The screenshot displays the Oracle Analytics Catalog interface. The top navigation bar includes the Oracle Analytics logo, a search icon, and a user profile icon. Below this is a blue header with the word "Catalog" and navigation links for Home, Catalog, Favorites, Dashboards, Create, and Open. The main toolbar contains various icons for file operations, and the location bar shows the path: /Shared Folders/Community/Reports/Consortia/GALILEO/GUGM22 Acq Reports. A "Show Hidden Items" checkbox is visible on the right.

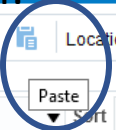
On the left side, a "Folders" pane shows a hierarchical tree structure. The path /Shared Folders/Community/Reports/Consortia/GALILEO/GUGM22 Acq Reports is highlighted in yellow. A red circle highlights the "Copy" icon in the toolbar, with the number "2." next to it. A red "1." is placed next to the "Shared Folders" folder in the left pane.

The main content area displays a list of reports with the following details:

Type	All	Sort	Name A-Z	Show More Details
	<b>AGE OF COLLECTION REPORT - filtered by eBooks</b>	Last Modified 5/10/2022 8:18:43 PM	Owner HE_1770513660002937_2937_D_na03.alma.exlibrisgroup.com	
	Creator: Jim Rickerson, JimRickerson@clayton.edu <a href="#">Open</a> <a href="#">Edit</a> <a href="#">More</a>			
	<b>CLEANUP REPORT - Active and Inactive Electronic Portfolios</b>	Last Modified 4/29/2022 2:37:10 PM	Owner HE_732713560002962_2962_D_na03.alma.exlibrisgroup.com	
	Creator: Jim Rickerson, JimRickerson@clayton.edu <a href="#">Open</a> <a href="#">Edit</a> <a href="#">More</a>			
	<b>CLEANUP REPORT - Portfolios with static URLs (by status available)</b>	Last Modified 4/29/2022 2:37:55 PM	Owner HE_732713560002962_2962_D_na03.alma.exlibrisgroup.com	
	Creator: Jim Rickerson, JimRickerson@clayton.edu <a href="#">Open</a> <a href="#">Edit</a> <a href="#">More</a>			
	<b>HOLDINGS REPORT - usage by Platform (PR_P1)</b>	Last Modified 5/10/2022 8:26:53 PM	Owner HE_1770513660002937_2937_D_na03.alma.exlibrisgroup.com	
	Creator: Jim Rickerson, JimRickerson@clayton.edu <a href="#">Open</a> <a href="#">Edit</a> <a href="#">More</a>			
	<b>OVERLAP REPORT - with prompt by Material Type</b>	Last Modified 5/10/2022 8:15:34 PM	Owner HE_1770513660002937_2937_D_na03.alma.exlibrisgroup.com	
	Creator: Jim Rickerson, JimRickerson@clayton.edu <a href="#">Open</a> <a href="#">Edit</a> <a href="#">More</a>			
	<b>USAGE REPORT - Total Item Requests by Fiscal Year (DR_D1)</b>	Last Modified 5/10/2022 8:38:54 PM	Owner HE_1770513660002937_2937_D_na03.alma.exlibrisgroup.com	
	Creator: Jim Rickerson, JimRickerson@clayton.edu <a href="#">Open</a> <a href="#">Edit</a> <a href="#">More</a>			

At the bottom of the interface, there is a "Tasks" section with a task named "GUGM22 Acq Reports" and a "Preview" button.

4.



Location /My Folders

- 3.** My Folders
  - My Dashboard
  - Alma
  - Analytics Group
  - GIL Assessment Committee
  - IPEDS Annual Survey Canned Reports
  - GUGM22 Acq Reports
- Shared Folders
  - Alma
  - Community
    - Reports
      - Analytics Demo
      - Consortia
        - 43ACC
        - 49HBZ
        - BIBSYS
        - CACCL
        - CARLI
        - CBUA (Andalucía)
        - CLIC (Cooperating Libraries)
        - CSCU
        - CSUC (Consorti de Serveis)
        - CTW
        - CUNY

Type	All	Sort	Name A-Z	Show More Details
Folder	<b>Analytics Group</b>	Last Modified 3/24/2021 5:59:10 PM	Owner HE_1092691900002944_2944_D_na03.alma.exlibrisgroup.com	<a href="#">Expand</a> <a href="#">More</a>
Folder	<b>GIL Assessment Committee</b>	Last Modified 4/14/2022 2:13:24 PM	Owner HE_1092691900002944_2944_D_na03.alma.exlibrisgroup.com	<a href="#">Expand</a> <a href="#">More</a>
Folder	<b>IPEDS Annual Survey Canned Reports</b>	Last Modified 3/24/2021 6:06:56 PM	Owner HE_1092691900002944_2944_D_na03.alma.exlibrisgroup.com	<a href="#">Expand</a> <a href="#">More</a>
Dashboard	<b>My Dashboard</b>	Last Modified 7/28/2020 11:25:35 AM	Owner HE_1092691900002944_2944_D_na03.alma.exlibrisgroup.com	<a href="#">Expand</a> <a href="#">Open</a> <a href="#">Edit</a> <a href="#">More</a>
Report	<b>40 Column B . Ebooks</b>	Last Modified 7/19/2020 6:15:52 AM	Owner HE_1092691900002944_2944_D_na03.alma.exlibrisgroup.com	Vetted by Lamonica Sanford and Allison Reuter <a href="#">Open</a> <a href="#">Edit</a> <a href="#">More</a>
Report	<b>copy of Items Withdrawn</b>	Last Modified 11/20/2020 1:58:17 PM	Owner HE_1092691900002944_2944_D_na03.alma.exlibrisgroup.com	Change Dates <a href="#">Open</a> <a href="#">Edit</a> <a href="#">More</a>
Report	<b>Fact Book Volume Count</b>	Last Modified 7/19/2020 6:16:32 AM	Owner HE_1092691900002944_2944_D_na03.alma.exlibrisgroup.com	<a href="#">Open</a> <a href="#">Edit</a> <a href="#">More</a>
Report	<b>FY20 Fact Book Volume Count</b>	Last Modified 8/4/2020 8:32:54 PM	Owner HE_1092691900002944_2944_D_na03.alma.exlibrisgroup.com	FY20 206,970 <a href="#">Open</a> <a href="#">Edit</a> <a href="#">More</a>
Report	<b>Items Withdrawn</b>	Last Modified 11/20/2020 1:58:17 PM	Owner HE_1092691900002944_2944_D_na03.alma.exlibrisgroup.com	Change Dates <a href="#">Open</a> <a href="#">Edit</a> <a href="#">More</a>
Report	<b>Number of Items Added by Library and Location</b>	Last Modified 9/18/2020 7:20:51 PM	Owner HE_1092691900002944_2944_D_na03.alma.exlibrisgroup.com	<a href="#">Open</a> <a href="#">Edit</a> <a href="#">More</a>
Report	<b>Physical Item Count by Education Classification</b>	Last Modified 7/19/2020 6:16:15 AM	Owner HE_1092691900002944_2944_D_na03.alma.exlibrisgroup.com	<a href="#">Open</a> <a href="#">Edit</a> <a href="#">More</a>
Report	<b>Total Physical Circulation from 60 Column A . Total Physical Circulation (initial)</b>	Last Modified 9/18/2020 7:38:26 PM	Owner HE_1092691900002944_2944_D_na03.alma.exlibrisgroup.com	<a href="#">Open</a> <a href="#">Edit</a> <a href="#">More</a>
Folder	<b>GUGM22 Acq Reports</b>	Last Modified 5/13/2022 3:04:38 PM	Owner HE_1092691900002944_2944_D_na03.alma.exlibrisgroup.com	<a href="#">Expand</a> <a href="#">More</a>

# Adding Reports to Favorites

The screenshot displays the Oracle Analytics Catalog interface. At the top, the 'Catalog' tab is selected, and the 'Favorites' dropdown menu is highlighted with a red circle. The main content area shows a list of reports under the path '/My Folders/GUGM22 Acq Reports'. The report 'AGE OF COLLECTION REPORT - filtered by eBooks' is selected, and its context menu is open. The 'More' option in the context menu is circled in red, and the 'Add to Favorites' option is also circled in red. The left sidebar shows the folder structure, with 'GUGM22 Acq Reports' highlighted. The bottom of the interface shows a 'Tasks' section with 'GUGM22 Acq Reports' and a 'Preview' section.

ORACLE Analytics

Catalog Home Catalog Favorites Dashboards Create Open

Location /My Folders/GUGM22 Acq Reports Show Hidden Items

Folders

- My Folders
  - My Dashboard
  - Alma
  - Analytics Group
  - GIL Assessment Committee
    - Acquisitions
  - IPEDS Annual Survey Canned Reports
  - GUGM22 Acq Reports
- Shared Folders
  - Alma
  - Community
    - Reports
      - Analytics Demo
      - Consortia
        - 43ACC
        - 49HBZ
        - BIBSYS
        - CACCL
        - CARLI

Tasks

GUGM22 Acq Reports

Preview

Type	All	Sort	Name A-Z	Show More Details
AGE OF COLLECTION REPORT - filtered by eBooks	Last Modified 5/10/2022 8:18:43 PM	Owner HE_1092691900002944_2944_D_na03.alma.exlibrisgroup.com	Creator: Jim Rickerson, JimRickerson@clayton.edu	Open Edit More
CLEANUP	Last Modified 4/29/2022 2:37:10 PM	Owner HE_1092691900002944_2944_D_na03.alma.exlibrisgroup.com	Creator: Jim	Open Edit Print Export
CLEANUP	Last Modified 4/29/2022 2:37:55 PM	Owner HE_1092691900002944_2944_D_na03.alma.exlibrisgroup.com	Creator: Jim	Open Edit Add to Briefing Book Explore As Project
HOLDING:	Last Modified 5/10/2022 8:26:53 PM	Owner HE_1092691900002944_2944_D_na03.alma.exlibrisgroup.com	Creator: Jim	Open Edit Delete Copy Rename
OVERLAP	Last Modified 5/10/2022 8:15:34 PM	Owner HE_1092691900002944_2944_D_na03.alma.exlibrisgroup.com	Creator: Jim	Open Edit Add to Favorites Create Shortcut
USAGE RI	Last Modified 5/10/2022 8:38:54 PM	Owner HE_1092691900002944_2944_D_na03.alma.exlibrisgroup.com	Creator: Jim	Open Edit Properties Permissions

# Usage Reports

- Matt Frizzell, Georgia Institute of Technology



# Definitions for Usage Reporting

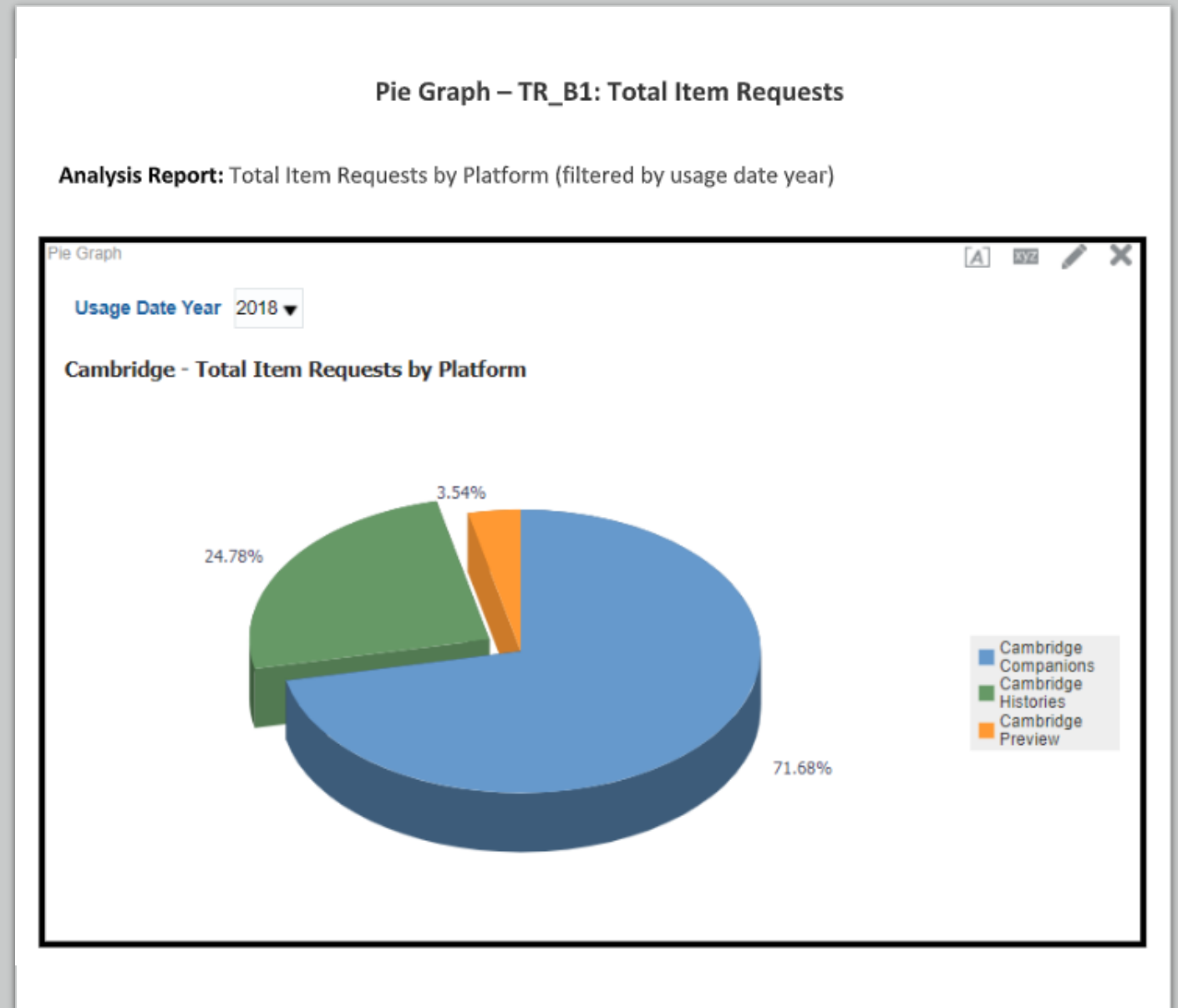
COUNTER

SUSHI

NISO

# Usage by Platform

- Data Collected via SUSHI with COUNTER STATISTICS
- Uses include Collection Development, Marketing, or Identifying Changes in User Behavior
- Reports can be run between or within Platforms

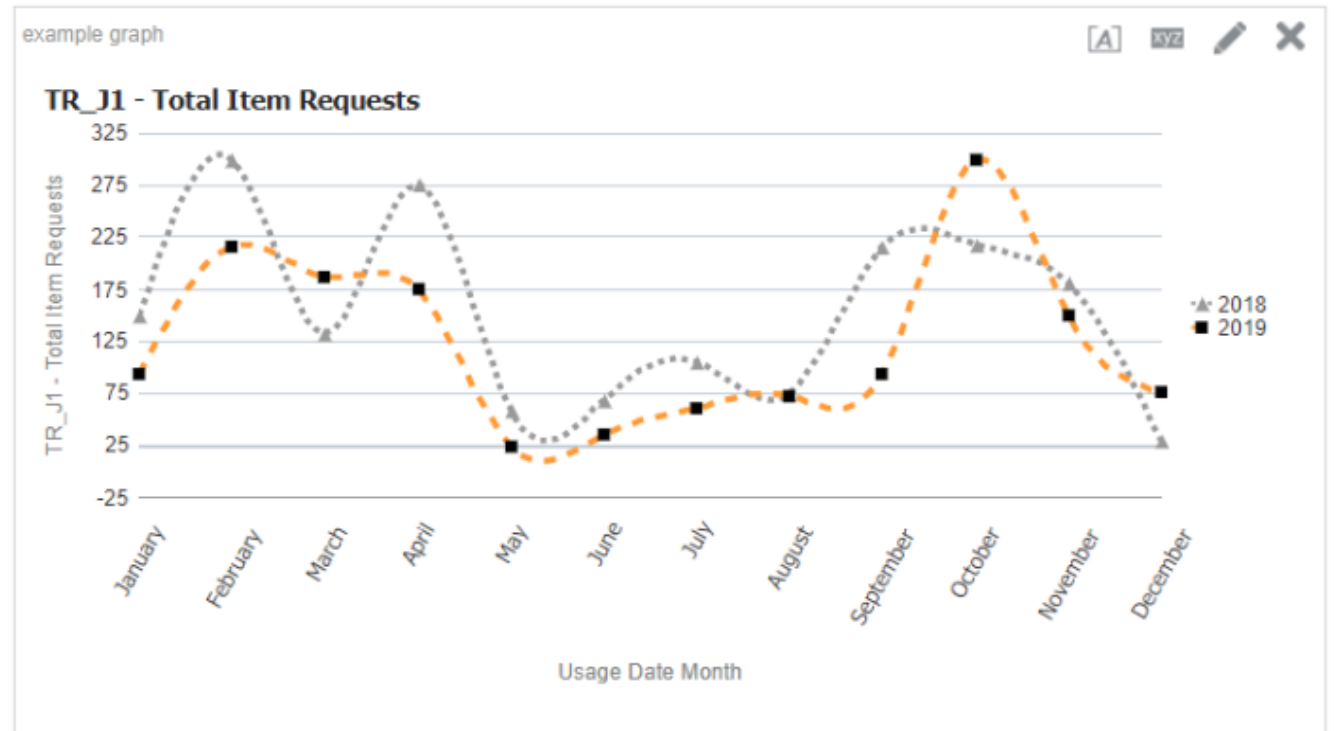


# Usage by Year

- Data Collected via SUSHI with COUNTER STATISTICS
- Reports can be for Books, Journals, DB, or Platforms
- Uses Include ACRL, ARL, IPEDs Reporting, Library Dashboards, Demonstrating Value
- Options Include Pivot Tables

Line Graph – TR\_J1: Total Item Requests

Analysis Report: Total Item Requests by Month and Year



# Usage by Title

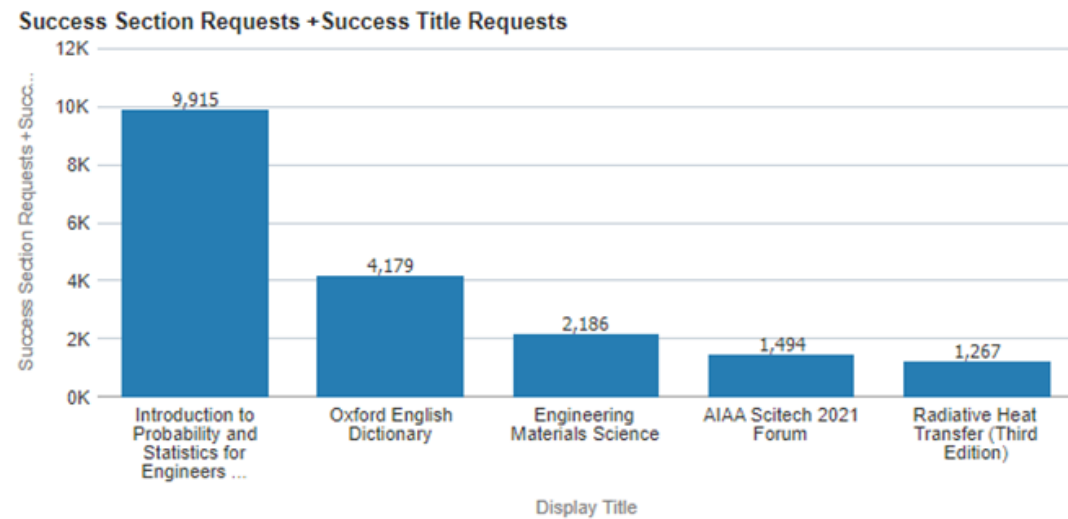
- Data Collected via SUSHI with COUNTER STATISTICS
- Uses included Collection Development, Determining Cost Per Use, Serial / Title Review
- Can be for Searches, Sections Requests, or Title Requests can also run for Journal Titles

## Usage Data - Books 10 or less searches by title in the previous calendar year

Table

Display Title	Success Section Requests + Success Title Requests	Success Section Requests	Success Title Requests
Introduction to Probability and Statistics for Engineers ...	9,915	9,915	0
Oxford English Dictionary	4,179	4,179	0
Engineering Materials Science	2,186	2,184	2
AIAA Scitech 2021 Forum	1,494	1,494	0
Radiative Heat Transfer (Third Edition)	1,267	1,267	0

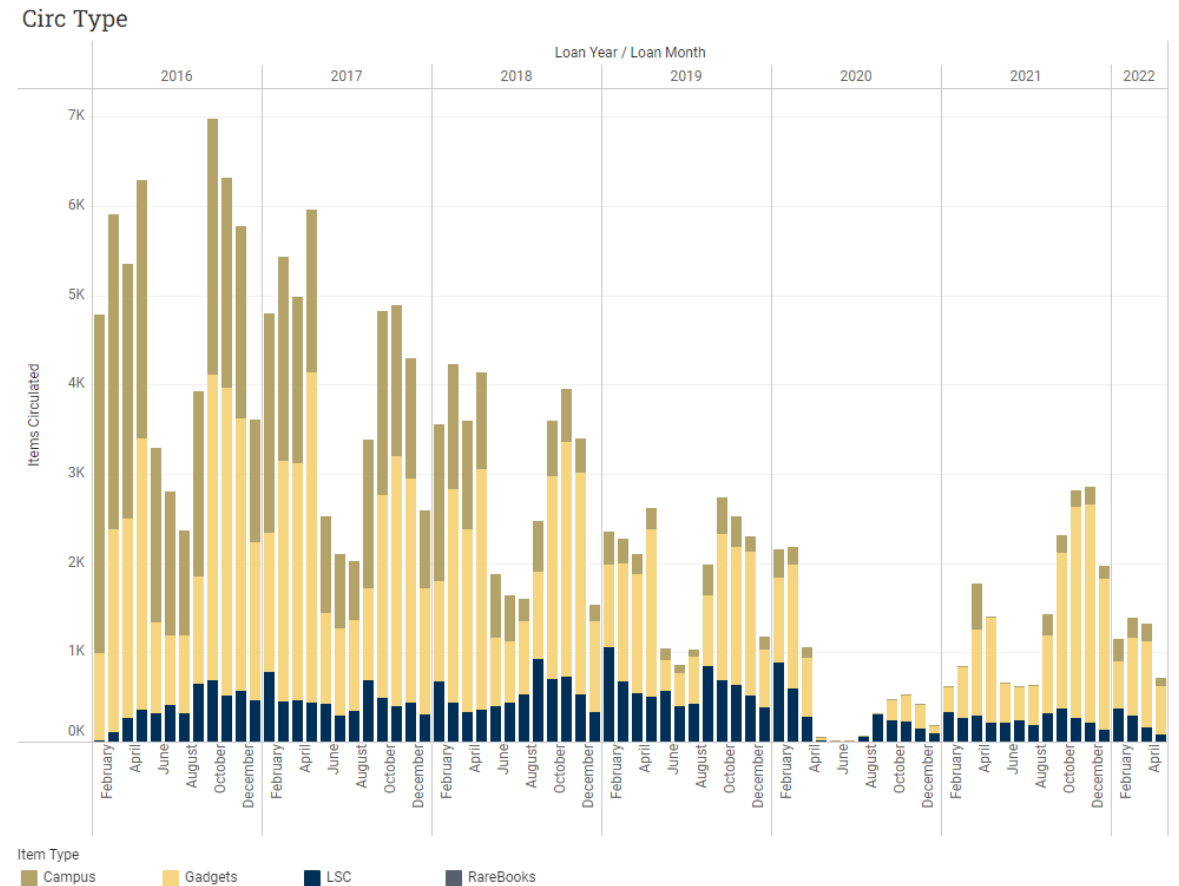
Graph (2)



# Usage Reports Showing Library Value

- Usage Reports can be utilized in several ways. One of the ways we have used them at Georgia Tech is in our Library Dashboard and Impact Reports showing circulation / delivery times via Tableau integration.
- <https://library.gatech.edu/dashboard>
- <https://library.gatech.edu/Impact2021>

## Circulation by Type



# Inventory Reports

- Jim Rickerson, Clayton State University

# WHY RUN REPORTS?

- 1 Gather data to inform collection development**
- 2 Ascertain usefulness of your collection**
- 3 Decide whether a particular purchasing model is effective**
- 4 Justify your budgeting decisions (cancellations or retention)**
- 5 Respond to national surveys (IPEDS); share data with colleagues, faculty and university administration**

# INVENTORY REPORTS

1

## COUNTS BY FORMAT

How many titles does the library own for books, journals, video, audio, etc...

2

## AGE OF COLLECTION

What areas of the collection are dated? Do these areas contain core titles? Do they need to be weeded?

3

## OVERLAP

Is there any duplication between print and electronic monographs? In the case of journals what overlap exists between different collections?

4

## STRENGTHS/WEAKNESS

What are the strengths of different subject areas relative to the entire collection? How does the collection compare with peer libraries?



# COUNTS BY MATERIAL TYPE & FORMAT

		Num of Items (In Repository)
Material Type	Category of Material	Active
<b>Grand Total</b>		<b>82,807</b>
Book		72,256
	a	14
	c	549
	h	1
	m	1
	q	2
	s	77
	t	4,309
	v	13
Bound Issue		1,024
	c	33
	t	7
Manuscript		11
Music Score		4,073
	c	11
	q	272
	s	38
	t	12
Oversize		1
Thesis		103

		Journal
Resource Type	Open Access	Num of Titles (Active)
<b>Grand Total</b>		<b>21,464</b>
Journal (Ceased publication) - Electronic	No	476
	Yes	347
Journal - Electronic	No	3,304
	Yes	13,209
Newspaper (Ceased publication) - Electronic	No	163
Newspaper - Electronic	No	744
Other Serial (Ceased publication) - Electronic	No	68
	Yes	56
Other Serial - Electronic	No	1,397
	Yes	1,700

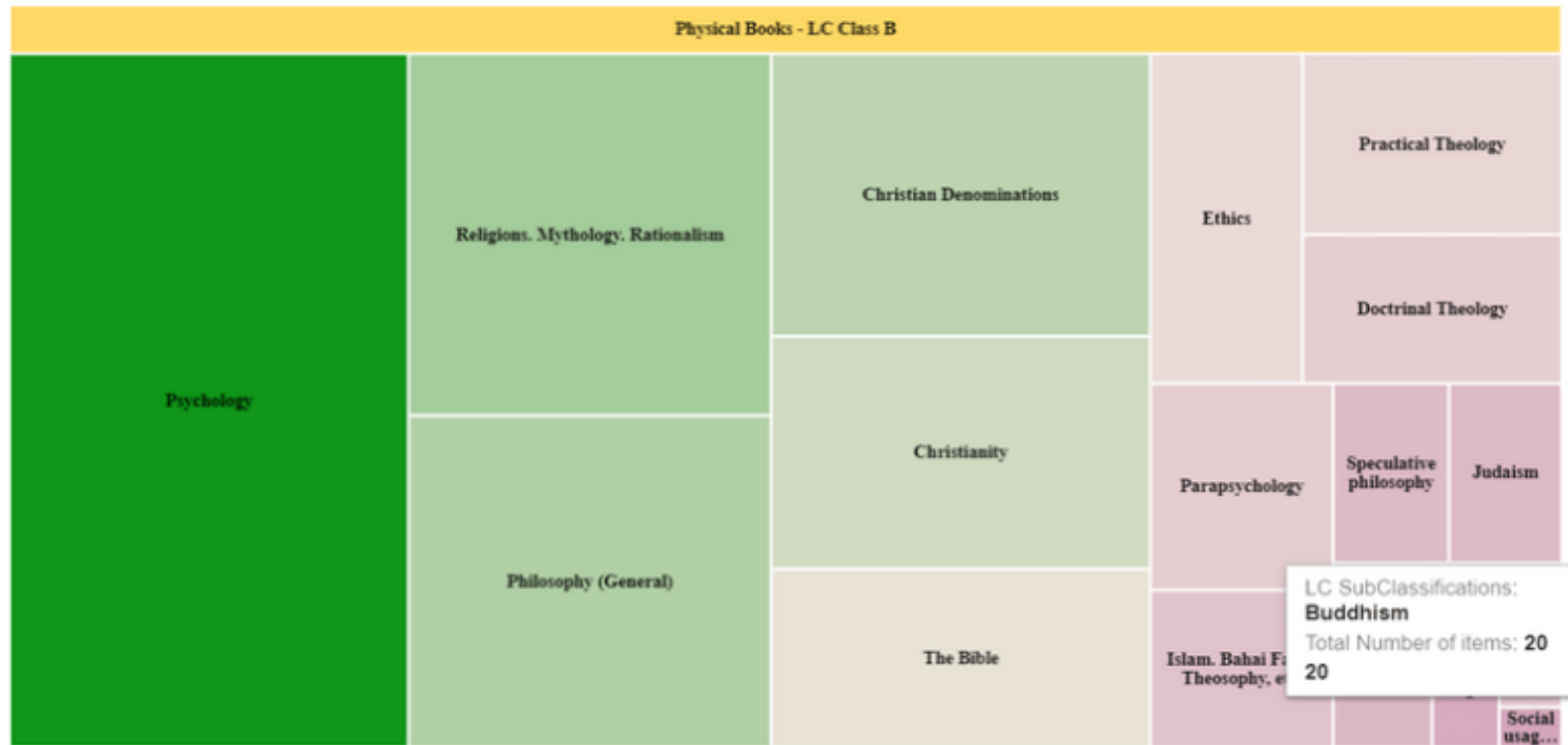
# COUNT BY LOCATION OR COLLECTION

Library Name (Active)	Location Name	Item Count
Library	AV Audio CD	5,703
	AV Audiocassette	295
	AV CD ROM	11
	AV CD ROM Library Use Only	72
	AV DVD	1,829
	AV Materiel	2
	AV Phonograph Record	530
	AV Picture	3
	AV Videocassette	1,435
	Archives	740
	Atlas Stand	17
	Center for Instructional Development	211
	Center for Instructional Development Withdrawn	20
	Circulating Collection	70,214
	Circulation Desk	4
	Dean's Office	2
	Equipment Circulating	133
	Equipment Library Use Only	37
	Foundation Center Collection	28
	Interlibrary Loan Office	3
	Juvenile Collection	3,164
	Legal Research Collection	1,967

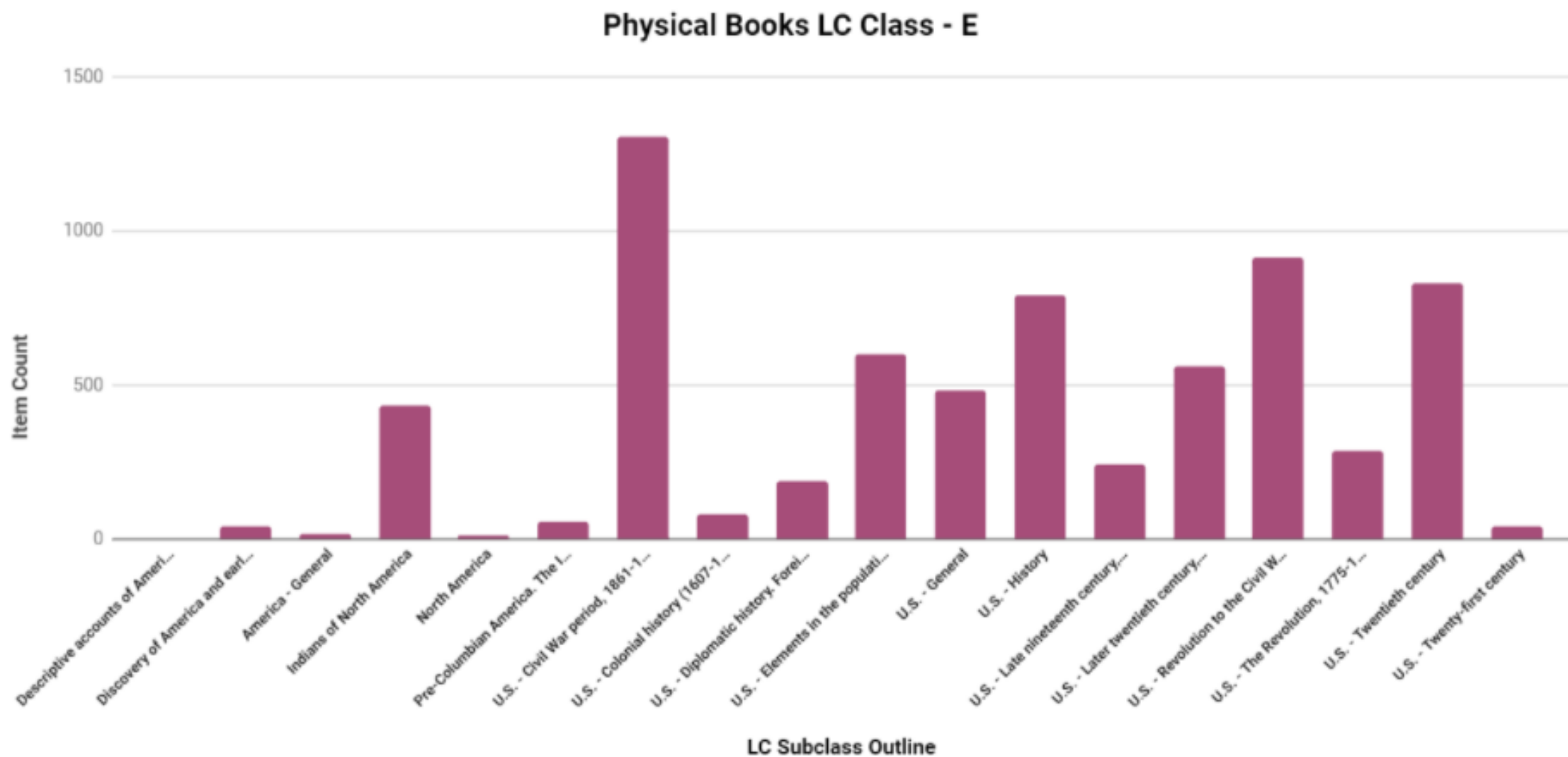
Availability Available ▼

Electronic Collection Id	Electronic Collection Public Name	No. of Portfolio (in Repository) ▲ ▼
6132950710002937	DOAB Directory of Open Access Books	33,156
6124420850002937	DOAJ Directory of Open Access Journals - Not for CDI Discovery	17,594
6132527070002937	JSTOR Books Open Access	8,948
6135960000002937	PubMed Central	3,352
6124420750002937	PubMed Central	3,350
6125930000002937	JSTOR Books Open Access	3,271
6125379120002937	EBSCOhost Ebooks	2,044
6129950000002937	Newsbank America's News	1,626
6125465530002937	Ebook Central Paspetaal, DDA and Subscription Titles	1,088
6125427290002937	Gale eBooks	893
6124420640002937	Springer Humanities, Social Sciences and Law eBooks 2014 English/International	781
6125470920002937	Springer Business and Economics eBooks 2013 English/International	399
6125669810002937	Kanopy Streaming Video	390
6124420730002937	SpringerLink Open Access eBooks	373
6126619980002937	Psychotherapy.net Video Library	302
6125494460002937	Springer Behavioral Science and Psychology eBooks 2016 English/International	249
6124420610002937	Springer Professional and Applied Computing eBooks 2014 English/International	201
6132540000002937	SAGE Knowledge Books and Reference	176
6125498040002937	Springer Behavioral Science eBooks 2015 English/International	140
6124420700002937	Springer Behavioral Science eBooks 2014 English/International	135

# Holdings by LC Class and Format=Books



# Holdings by LC Class and Format=Books

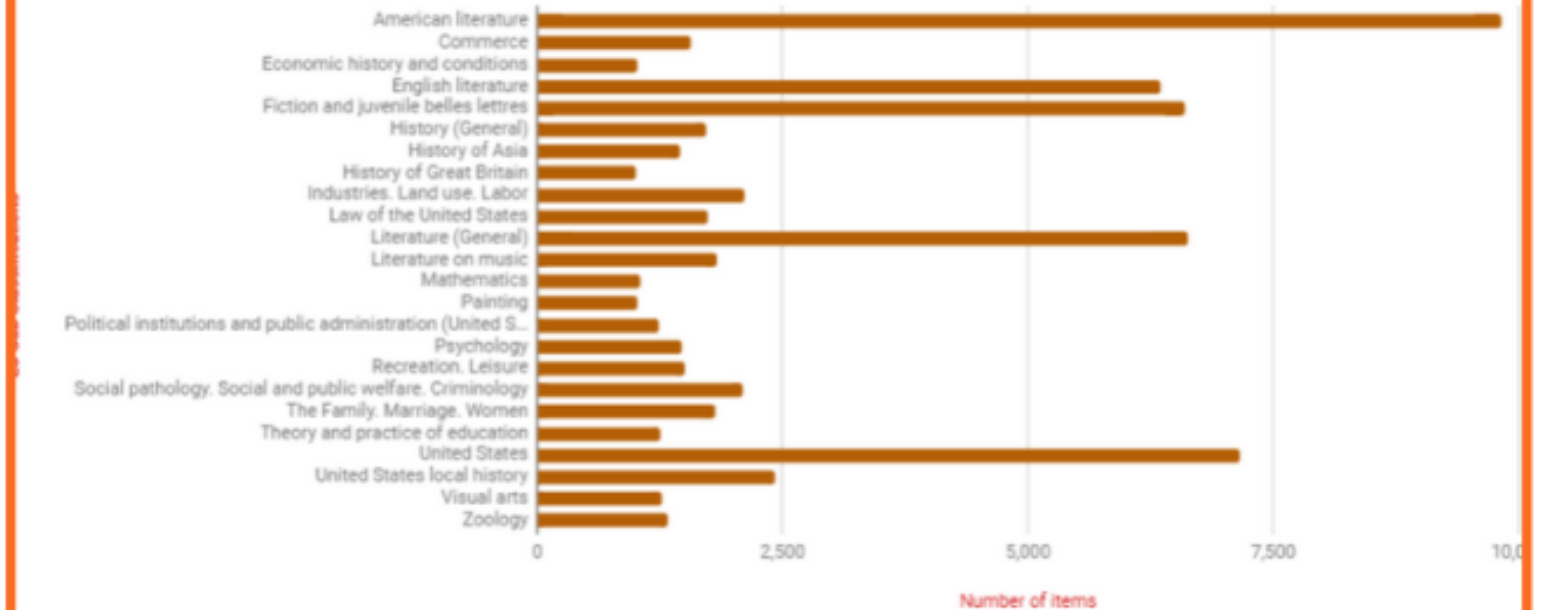


# Holdings by LC Class - Peer Comparison

Dalton State - Largest Subject Holdings



Abraham Baldwin - Largest Subject Holdings



# Holdings Reports for Liaisons to share with Faculty

Library / LibGuides / Statistics - Liaison Reports / Department Reports

## Statistics - Liaison Reports

Reports to share with faculty

Search this Guide Search

**Department Reports**

- Liaison Reports
- Biology
- Business
- Chemistry
- Computer Science
- Dental Hygiene
- Education
- Health and Fitness
- Health Care Management
- History
- Literature
- Mathematics
- Music
- Nursing
- Psychology
- Physics
- Social Sciences
- Visual Arts & Performing Arts

**Liaison Reports**

The purpose of this LibGuide is to help liaison librarians gather the information they need to respond to faculty requests about library stats. Raw data from the Tableau reports may also be downloaded if librarians want to create their own charts. Information about library resources may be included in each department's Comprehensive Program Review. The reports on this LibGuide can be copied and pasted into a report such as the one shown here, that can be shared with your faculty. If you right click and select copy link address on the vertical menu tabs you can get a link to the section you wish to share with faculty.

The USG asks each of the academic programs to assess their effectiveness in meeting the mission of the school in terms of teaching, learning, scholarship and quality of their programs. The data generated by these reports is used for planning and during the accreditation process. These reports are completed according to the schedule shown on this page.

**Clayton State University Library**  
**Health Care Management Resources**

Table of Contents

Summary Section	2
Research Guides	2
Databases	3
Totals Summary (ALL)	4
Summary of Physical Collection	5
<b>Circulating Books</b>	5
<b>Print Serials</b>	6
Electronic Collection - eBooks	7
<b>eBooks (local collections)</b>	7
<b>eBooks (GALILEO)</b>	7
Electronic Collection - eJournals	8

Holdings Reports can be shared with faculty and administration. At CSU we placed selected reports on a LibGuide so that Liaison Librarians can share data with their faculty. We created a report template that can be used by librarians to share reports with faculty for their academic department's Comprehensive Program Review.

The guide can be found here:

<https://clayton.libguides.com/liaison-statistics>

## INVENTORY REPORTS CAN HELP YOU:

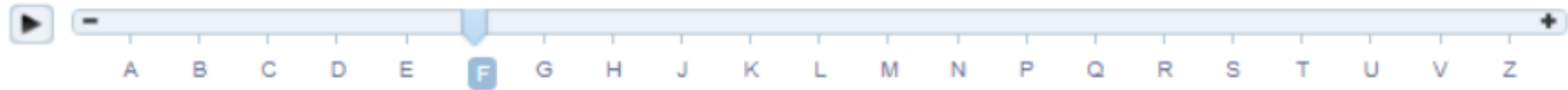
- 1** answer questions about the size of your collection
- 2** how your collection compares to a peer institution
- 3** the quality of your collection
- 4** help you make the case for increased budget

# AGE OF COLLECTION

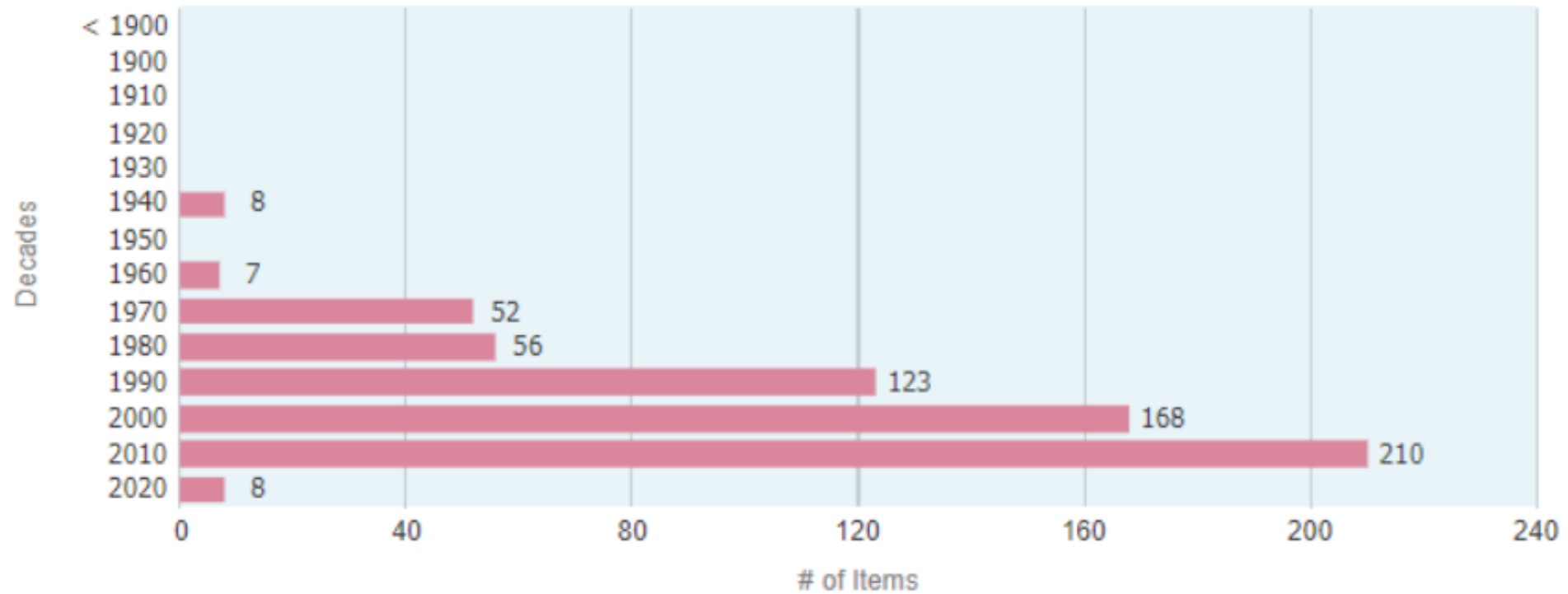
LC Classification	< 1900	1900	1910	1920	1930	1940	1950	1960	1970	1980	1990	2000	2010	2020
A						3			2	2		16	51	6
B						8	2	5	20	18	94	405	1,385	134
C						2			2	4	9	34	170	8
D	2			3	3	9	16	24	57	47	94	736	1,603	94
E								1	10	18	53	156	207	15
F						8		7	52	56	123	168	210	8
G					3	3	6	4	16	19	51	314	638	48
H	2				4	11	3	15	49	118	262	1,566	3,841	357
J						6		3	11	21	52	459	1,057	83
K				1		4	1	2	6	6	41	260	969	49
L								1	7	10	59	244	796	105
M								2	7	4	13	54	246	24
N					1	1	1	5	4	9	21	120	315	35
P					5	8	34	57	97	120	250	906	2,279	239
Q			1	1	1		1	2	7	7	51	386	1,599	171
R										2	46	457	1,129	63
S								3	2	4	2	59	91	2
T									3	8	20	169	474	46
U						1				2	15	278	493	3
V												21	34	1
Z						2	2		5	9	10	81	174	17



# AGE OF COLLECTION



## Age of Collection - eBooks



# Overlap By Material Type

Material Type  ▼

Start Range	Title	Author	Edition	Publication Date	MMS Id	Electronic Inventory	Physical Inventory		
AZ181.001	Hacking the academy : new approaches to scholarship and teaching from digital humanities /			2013.	995049306502937	1	0		
					995105521802937	0	1		
AZ193.001	The emergence of the digital humanities /	Jones, Steven E. (Steven Edward)		2014.	995105517402937	0	1		
					995087157502937	1	0		
B1	Encyclopedia of philosophy /			2nd ed	©2006.	991272923502937	0	10	
					2006.	995031789602937	1	0	
	The Encyclopedia of philosophy /			Reprint edition.	1972.	99217853502937	0	4	
					[1967]	99116323502937	0	8	
B108	Socrates from antiquity to the Enlightenment /				2016.	991343133502937	0	1	
					995076923602937	1	0		
	The Cambridge companion to Augustine /				2001.	991273553502937	0	1	
						995029840602937	1	0	
					Second edition.	2014.	995029841502937	1	0
						2009.	991407483502937	0	1
	The Cambridge companion to Boethius /					995029835502937	1	0	
						2008.	991407563502937	0	1
The Cambridge companion to Galen /					995029831602937	1	0		

# Overlap By Electronic Collection

< Overlap and Collection Analysis (1 - 5 of 5)

Report Name  Sort by: Creation Date New Analysis Remove Selected

1  ((((((((((Springer)))))))))) Behavioral Science and Psychology eBooks 2016 Collection  
Overlap with NZ  
Compare Collections  
 Completed Successfully

2  ProQuest Performing Arts Database  
Overlap with existing collections in NZ  
Look Up Titles  
 Completed Successfully

3  JSTOR Open Access overlap  
Compare Collections  
 Completed Successfully

4  DOAB (IZ) overlap with Entire (IZ)  
How many DOAB titles are in other IZ collections?  
Compare Collections  
 Completed Successfully

5  GVRL compared with IZ  
Comparison of titles in GALE eBooks (GVRL) versus other IZ collections.

Remove From List

## ProQuest Performing Arts Database

Overlap with existing collections in NZ

Look Up Titles

Created by 900729331  
03/18/2022 05:01:06 PM EDT

Completed Successfully

Process ID: 2970490080002937  
Total run time: 26 Seconds  
Started on: 03/18/2022 05:02:27 PM EDT  
Finished on: 03/18/2022 05:02:54 PM EDT

## Analysis Report

Input file: PQ Performing Arts DB.xls

216 (47.47%) Input file titles found in the Network Zone electronic resources available to my institution  
All titles in input file have a match with electronic resources managed in the Network Zone for my institution



# STRENGTHS AND WEAKNESSES

Physical Resources: Areas of Strength

[A] [ ] [ ] [X]

Material Type Book

Classification Code	Group1	Num of Items
IC	Collections. Series. Collected works	124
IE	Encyclopedias	231
I	Philosophy (General)	1,043
IC	Logic	56
ID	Speculative philosophy	183
IF	Psychology	919
IJ	Ethics	206
IL	Religions. Mythology. Rationalism	387
IM	Judaism	72
IP	Islam. Bahai Faith. Theosophy, etc.	151
IR	Christianity	283
IS	The Bible	176
IT	Doctrinal Theology	129
IV	Practical Theology	89
IV	Other Religions	54

Physical Resources: Areas of Weakness

[A] [ ] [ ] [X]

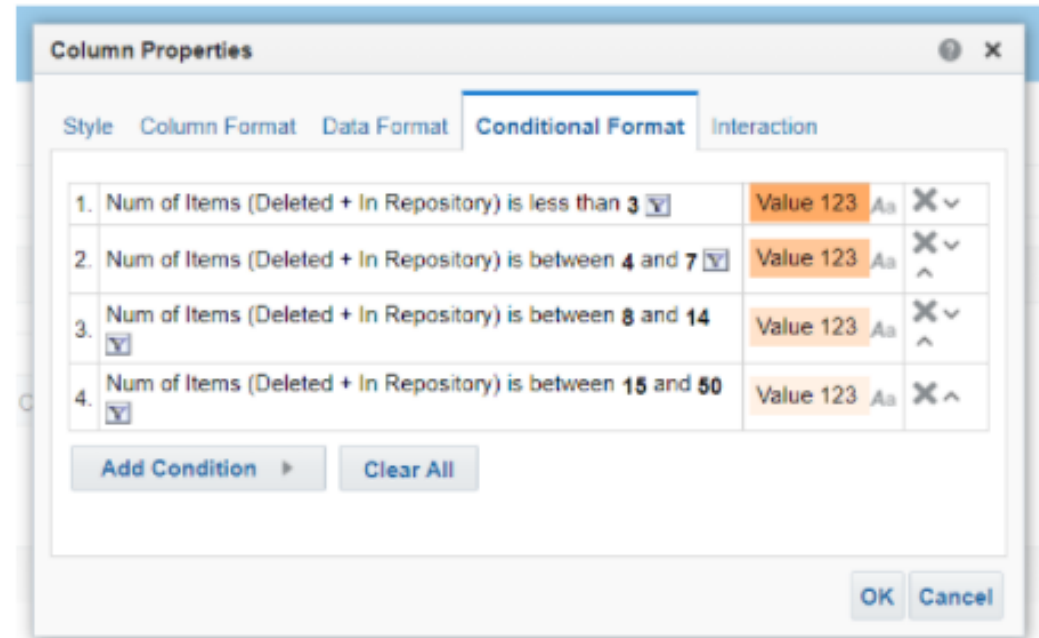
Material Type Book

Classification Code	Group1	Num of Items
AG	Dictionaries and other general reference works	19
AM	Museums. Collectors and collecting	12
AP	Periodicals	2
AS	Academies and learned societies	9
AY	Yearbooks. Almanacs. Directories	1
AZ	History of scholarship and learning. The humanities	20
BF	Occult sciences	46
	Parapsychology	45
BH	Aesthetics	44
BJ	Social usages. Etiquette	2
BQ	Buddhism	27
CC	Archaeology	22
CE	Technical Chronology. Calendar	1
CJ	Numismatics	6
CR	Herakleu	22

# STRENGTHS AND WEAKNESSES

## Conditional Formatting

Use conditional formatting whenever you want to call out certain elements in a report. It enables you to associate certain styles to specific values in your report.



## WHERE TO FIND MORE INFORMATION ABOUT ANALYTICS REPORTS

- [https://knowledge.exlibrisgroup.com/Alma/Training/Extended\\_Training/Presentations\\_and\\_Documents\\_-\\_Analytics](https://knowledge.exlibrisgroup.com/Alma/Training/Extended_Training/Presentations_and_Documents_-_Analytics)
- [https://knowledge.exlibrisgroup.com/Alma/Product\\_Documentation/010Alma\\_Online\\_Help\\_\(English\)/080Analytics/050Common\\_\\_Analytics\\_Procedures](https://knowledge.exlibrisgroup.com/Alma/Product_Documentation/010Alma_Online_Help_(English)/080Analytics/050Common__Analytics_Procedures)
- [https://knowledge.exlibrisgroup.com/Alma/Product\\_Documentation/010Alma\\_Online\\_Help\\_\(English\)/080Analytics](https://knowledge.exlibrisgroup.com/Alma/Product_Documentation/010Alma_Online_Help_(English)/080Analytics)

# Clean-up Reports

- Ken Smith, Valdosta State University

# Clean up: Active and Inactive Portfolios

Title [A] [ ] [ ] [X]

Availability **Not Available** Suppressed From Discovery **No**

Electronic Collection Public Name	Title	Portfolio Id	Portfolio Creation Date
	Journal of Materials Chemistry Collection	5366477148902962	9/7/2018
	The ... Mental measurements yearbook.	5362154288902962	5/9/2017
	Wonder of the World :The Colossus of Rhodes	5371289658902962	1/14/2019
AJP Solution American Association of Physics Teachers	American journal of physics (AJP)	5362284158902962	5/25/2017
Allen Press Miscellaneous	American journal on intellectual and developmental disabilities	5362189738902962	5/24/2017
	Human organization : journal of the Society for Applied Anthropology	5362189778902962	5/24/2017
	Intellectual and developmental disabilities	5362189818902962	5/24/2017
	Journal of athletic training	5362388938902962	5/28/2017
	Journal of marketing	5362189918902962	5/24/2017
	Journal of the Elisha Mitchell Scientific Society, for the year ...	5362189858902962	5/24/2017
	School psychology review	5362388988902962	5/28/2017
American Marketing Association	Journal of public policy & marketing	5362178168902962	5/25/2017
BioOne Complete	A Rapid Biological Assessment of the Konashen Community Owned Conservation Area, Southern Guyana	5362886788902962	7/18/2017
	A Rapid Biological Assessment of the Kwamalasamutu region, Southwestern Suriname	5362886548902962	7/18/2017
	A Rapid Biological Assessment of the Upper Palumeu River Watershed (Oerengobergle and Kaskusima) of Southeastern Suriname	5362886428902962	7/18/2017
	A Rapid Marine Biodiversity Assessment of the Coral Reefs of Northeast Madagascar	5362886788902962	7/18/2017
	A Rapid Marine Biodiversity Assessment of the Coral Reefs of the Northwest Lagoon, between Koumac and Yandé, Province Nord, New Caledonia	5362886788902962	7/18/2017

Selection Steps



# Add MMS ID

	Portfolio id	MMS id	Portfolio Creation Date
	5389477140002962	99123173224002962	9/7/2018
	5382154280002962	9926584648002962	5/9/2017
	5371289850002962	9912309524582962	1/14/2019
	5382384150002962	9912283973282962	5/25/2017
	5382189730002962	9912283724882962	5/24/2017
	5382189770002962	9912283724382962	5/24/2017
	5382189810002962	9912283724582962	5/24/2017
	5382388530002962	9912283933282962	5/30/2017
	5382189910002962	9912281381582962	5/24/2017
	5382189850002962	9912283724282962	5/24/2017
	5382388980002962	9912284224282962	5/30/2017
	5382178180002962	9912283621282962	5/25/2017
	5382885780002962	9912288134282962	7/10/2017
	538288540002962	9912288134982962	7/10/2017
Item	5382885420002962	9912288134882962	7/10/2017
	5382885780002962	9912288124182962	7/10/2017

- MMS ID will make checking items faster.

- You can change column order from the Results tab.

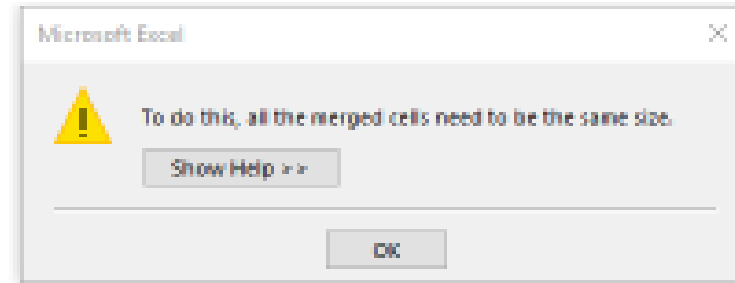
MMS id	Title
99123173224002962	Journal of Materials Chemistry C:Collo
99123385245002962	Wonder of the World : The Colossus
9926504548002962	The ... Mental measurements yearb
99122839732002962	American journal of physics (AJP)
9912288352002962	Journal of athletic training.
99122613815002962	Journal of marketing.
99122607242002962	Journal of the Elisha Mitchell Scien
99122607243002962	Human organization : journal of the
99122607245002962	Intellectual and developmental disa
99122607248002962	American journal on intellectual and
99122642242002962	School psychology review.
99122636212002962	Journal of public policy & marketing
99122680186002962	PLoS bulletin of biological sciences
99122680289002962	Advances in Applied Biodiversity Sc
99122613489002962	Ornithological monographs.
9912268127182962	The Society of Wetland Scientists b
99122681225002962	Rapid Assessment of the Biodiversi

# Portfolio PO Line > PO Line Notes

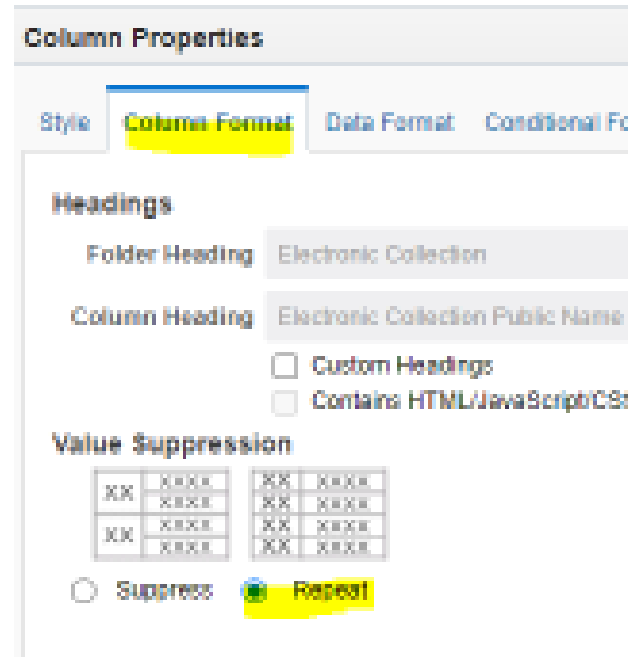
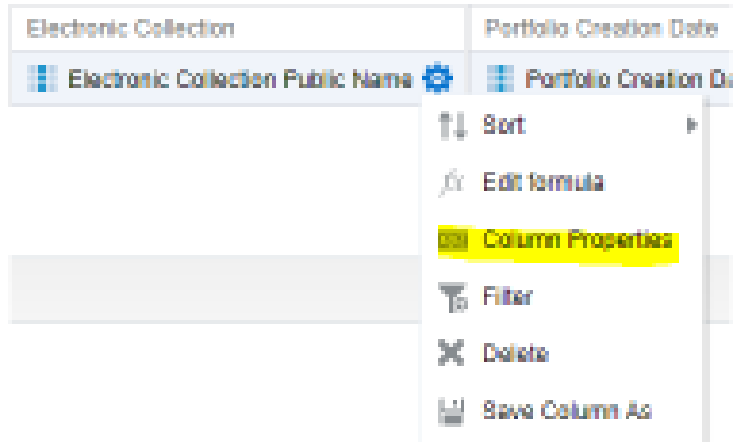
Title	Portfolio Id	PO Line Notes
Journal of Materials Chemistry Collection	5360477140002962	
Wonder of the World :The Colossus of Rhodes	5371289850002962	
The ... Mental measurements yearbook.	5362154280002962	Line Item Note: SER ONLINE
American journal of physics (AJP)	5362264150002962	
Journal of athletic training.	5362308930002962	
Journal of marketing.	5362189910002962	
Journal of the Eliza Mitchell Scientific Society, for the year ...	5362180850002962	
Human organization : journal of the Society for Applied Anthropology.	5362189770002962	Cancelled 2020

# Add Repeating Values to make your report more manipulable in Excel

Electronic Collection Public Name	Title
	Journal of Materials Chemistry Collection
	The ... Mental measurements yearbook.
	Wonder of the World :The Colossus of Rhodes
AJP Scitation American Association of Physics Teachers	American journal of physics (AJP)
Allen Press Miscellaneous	American journal on intellectual and development
	Human organization : journal of the Society for Ap
	Intellectual and developmental disabilities.
	Journal of athletic training.
	Journal of marketing.
	Journal of the Elisha Mitchell Scientific Society, for
	School psychology review.
American Marketing Association	Journal of public policy & marketing
American Society of Agronomy	Journal of environmental quality JEQ.
	Soil horizons.
BioOne Complete	A Rapid Biological Assessment of the Konashen C
	A Rapid Biological Assessment of the Kwamalasa



# Column Properties > Column Format



## Before

Electronic Collection Public Name	Title
	Journal of Materials Chemistry Collection
	The ... Mental measurements yearbook.
	Wonder of the World :The Colossus of Rhodes
AIP Scitation American Association of Physics Teachers	American journal of physics (AJP)
Allen Press Miscellaneous	American journal on intellectual and developmental disabilities.
	Human organization : journal of the Society for Applied Anthropology
	Intellectual and developmental disabilities.
	Journal of athletic training.
	Journal of marketing.
	Journal of the Elisha Mitchell Scientific Society, for the year ...
	School psychology review.
American Marketing Association	Journal of public policy & marketing
American Society of Agronomy	Journal of environmental quality JEQ.
	Soil horizons.
BioOne Complete	A Rapid Biological Assessment of the Konashen Community of the Kwana
	A Rapid Biological Assessment of the Kwamalasa

## After

Electronic Collection Public Name	Title
	Journal of Materials Chemistry Collection
	The ... Mental measurements yearbook.
	Wonder of the World :The Colossus of Rhodes
AIP Scitation American Association of Physics Teachers	American journal of physics (AJP)
Allen Press Miscellaneous	American journal on intellectual and developmental disabilities.
Allen Press Miscellaneous	Human organization : journal of the Society for Applied Anthropology
Allen Press Miscellaneous	Intellectual and developmental disabilities.
Allen Press Miscellaneous	Journal of athletic training.
Allen Press Miscellaneous	Journal of marketing.
Allen Press Miscellaneous	Journal of the Elisha Mitchell Scientific Society, for the year ...
Allen Press Miscellaneous	School psychology review.
American Marketing Association	Journal of public policy & marketing
American Society of Agronomy	Journal of environmental quality JEQ.
American Society of Agronomy	Soil horizons.
BioOne Complete	A Rapid Biological Assessment of the Konashen Community of the Kwana
BioOne Complete	A Rapid Biological Assessment of the Kwamalasa region

1  **Journal of athletic training.**

[Edit Record](#)

**Journal (Journal - Electronic) text; computer; online resource** By National Athletic Trainers Association. (Dallas, TX : National Athletic Trainers' Association 1992)

**Language:** English

 Peer Reviewed

**ISSN:** 1938-162X and others

**Record number:** (DE-599)ZDB2070051-9 

**MMS ID:**  
9912260935202962

**Subject:** Sports medicine--Periodicals. Physical education and training--Safety measures--Periodicals. Physical education and training--Safety measures. and others

**Creation Date:** 02/25/2012 09:19:54 PM EST

**Modification Date:** 01/28/2022 08:06:01 AM EST

Physical

Electronic (4)

Digital

[Other details](#)

Interface Name	Collection Name	Service Type	Availability	Portfolio
PubMed Central	PubMed Central	Full Text	<input checked="" type="radio"/> Active	<a href="#">View</a>
Allen Press	Allen Press (Allen Press Miscellaneous)	Full Text	<input type="radio"/> Inactive	<a href="#">View</a>
Free E- Journals	Free E- Journals	Full Text	<input checked="" type="radio"/> Active	<a href="#">View</a>
Free Medical Journals	Free Medical Journals	Full Text	<input checked="" type="radio"/> Active	<a href="#">View</a>

[Portfolio List](#)

# What's Happened Here

## Journal of Materials Chemistry Collection

Journal (Other Serial - Electronic) (2018)

Creation Date: 09/06/2018 10:34:35 AM EDT

Modification Date: 09/07/2018 10:43:34 AM EDT

Language: English

[Edit Record](#)

[Portfolio List](#)



Orders:

1

MMS

ID:

9912317322402962

A

● Electronic (1)

Interface Name	Collection Name	Service Type	Availability	Portfolio
-	-	-	● inactive	<a href="#">View</a>

[Portfolio List](#)

[Other details](#)



# Portfolio List

1  

Online: getFullTxt

Additional order

Edit Portfolio



**Creation Date:** 09/07/2018  
10:45:54 AM EDT

**Modification Date:** 09/03/2021  
09:42:06 AM EDT

**Portfolio ID:** 5369477140002962

**MMS ID:** 9912317322402962

 Orders: 1

Other details



# Jobs Available for Portfolio Work

	Name	Description	Content Type	Type
1	<input type="radio"/> Move Electronic portfolio information	Move Electronic Portfolio information	Electronic collection	Information Update
2	<input type="radio"/> Export Electronic portfolios	Export active Electronic portfolios information	Portfolio	Export
3	<input type="radio"/> <b>Delete Electronic portfolios</b>	Delete a set of Electronic portfolios	Portfolio	Withdraw
4	<input type="radio"/> Change Electronic portfolio information	Update Portfolio information for a set of Electronic portfolios, Electronic titles or All titles	Portfolio	Information Update

Portfolio Id
3269477140002962
3271299950002962
3262164200002962
3262064150002962
3262302950002962
3262189910002962
3262189950002962
3262189770002962
3262189810002962
3262189730002962
3262302940002962
3262178160002962

Header should be:  
**Portfolio ID**

# Additional Resources

- Chandra Jackson, University of Georgia

# But wait! There's more!

- The Data Visualization section of the GIL Documentation wiki is home to various useful reports; short how-to videos; and a report request submission form
- <https://sites.google.com/view/g3almatraining/erm/data-visualization>

# Questions?

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